

**We are hoping that you're familiar with the name Legal Wings as your court runner and process server!**

**Legal Wings is more than just your court runner and process server, we can be your one source Litigation support team!**

**Legal Wings, has been a part of Nevada, legal and business community since 1984, we provides great efficient services. We empower customers to reduce overhead and labor costs. We understand how critical it is to get a project done on time. We are fully committed and we'll work around the clock to make sure we exceed your expectations. Each project is quality checked page by page by an experienced litigation staff associate with a project manager to oversee the entire process. Our team members have integrity, are honest, and committed on providing excellent services.**

**Call Legal Wings for your next upcoming project.. (702) 384-0015 Ex#4 or (702) 639-7516.**

## **Reprographic Support 24/7 Service**

### **Digital Imaging**

- High Volume Document Scanning (B&W or Color)
- Oversized Plans & Drawings Imaging (B&W or Color)
- Optical Character Recognition (OCR)
- Electronic Bates Numbering
- Image Conversion
- Database Creation and Indexing
- Document Archiving and Data Storage (with secured online access)
- Full case finalized or completed with images, a full index and an IPRO™ viewer, all included on a DVD, CD-ROM or Hard Drive.

**Project will be completed according to clients preferred viewing format.**

### **Document and High-Volume Copying**

- Black & White and Color Copying
- Oversized Plans & Drawings Copying (B&W or Color)
- Document Bates Numbering
- Trial Exhibit Binder
- Trial Exhibit board and Mounted on foam core
- Binding and Finishing

### **Document Printing**

- High-speed TIFF and PDF digital printing – slip sheet per document or preferred assembly
- Native file printing – slip sheet with file path
- Bankruptcy Mailers or other Shipping Productions

### **X-Ray and Medical Imaging HIPAA compliant**

### **Mobile On-Site Services**

Legal Wings, has been a vital part of the legal and business community since 1984 when we established the first filing company in Las Vegas. We are evolving with new technology to keep up with today's digital industry. Our state of the art runner tracking system allows you, our client to track all your document from the minute we picked them up from your office until the end of its destination.

## **RUNNER INCLUDED SERVICES**

### **FOLLOWING SERVICE INCLUDED IN YOUR MONTHLY SERVICE CHARGE**

- STATE/DISTRICT COURT (Includes checking attorney folders everyday)
- DISTRICT ATTORNEYS OFFICE
- FAMILY COURT (Includes checking attorney folders everyday)
- JUSTICE COURT AND TRAFFIC COURT (Las Vegas) 8:00 A.M. Daily\*
- JUSTICE COURT (NLV & Henderson) 8:00 A.M. daily\*
- MUNICIPAL COURT (NLV & Henderson) 8:00 A.M. daily\*
- U.S. DISTRICT COURT/FEDERAL COURT
- US BANKRUPTCY COURT
- 555 EAST WASHINGTON (Secretary of State, AO/HO, ect.)
- APPEALS/HEARINGS OFFICE
- CONSTABLE, SHERIFF, AND CLARK COUNTY DETENTION CENTER 11:00 A.M. Daily\*
- TRUSTEE'S IN AREA A (600 S. Las Vegas Blvd. Trustee's Office, Kathleen McDonald's Office)
- THE BRADLEY BUILDING 2501 EAST SAHARA (MSP, DMH)
- POST OFFICE (We will pick-up any mail you have and put it in the blue box at the P.O.)
- FEDERAL EXPRESS DOWN TOWN

**“Your one stop for all your Legal needs”**